



Parkside Board Meeting

Sunday September 13, 2020

1:00 pm

Attendees

Board Members:

Tony Jones
Bob Capp
Jeff Dickerson
Ken Fling
Mike Havens
Tom Huff
Ken Johnson
Nancy Medeiros

Guests:

Michele Dickerson
David Fava
Tom Cox
Laura Lazorko
Nancie Goodnough (minutes)

Sharing Life - Devotional

Ken Fling
Frances Chan – Letters to the Church, Chapter 3

Tom Huff to share chapter 4 in October

Board Meeting

Ministry Reports

1. Pastor Michele Dickerson – Executive
2. Pastor Dan Beltran – Spanish Ministry
3. Pastor Dan Elliott – Seniors & Missions - No Report
4. Pastor Charity Beltran – Spanish Worship and Leadership
5. Debbie McDonald – Communication Team
6. Pastor Tony – Youth ministry



Discussion Items

1. Update parceling – Tom Cox/PT – We are waiting for PG&E to finish fixing the road from when they did the split. Also, according to Clearpath there are a few small things that still need to be done. Once those are done the county should sign off. Ken Johnson said he will contact Christine from Clearpath to get clarification on what remains.
2. Update on Reed Trust – Tom Huff – Derek Sweem changed his attorney, again. The new attorney will probably file all the motions that were previously. CBN, TBN and Parkside are all listed as beneficiaries. The lawyers are set to receive up to 33% of the trust for their fees. Even there should still be equity coming to Parkside. There is \$700,000 in the trust. Quick math shows approximately \$150,000 should come to Parkside. The trial was set to close until the new attorney was hired. It now looks to be another 2-3 months before a decision is made.
3. Church title update – Michele looked into getting the church's name changed with the IRS and why the church is not listed on any non-profit lists. She spoke with Helene Keskeys, EA. Helene suggested the reason the church is not listed as a non-profit may be because the church may have been suspended at some point. This can happen for not paying taxes on-time or paying them incorrectly. Helene gave Michele a 501C packet to read through. Helene warned that once the church applies for the name change, it may open numerous other problems. For instance, it was discovered that since the church receives income from places other than tithe (for instance facility rentals) the church will have to have something different set up than being listed as a 501C. Michele will work with Nancie, the treasurer, to try to figure out the paperwork. Before a name change is filed all rental information needs to be understood. Ken Johnson said it's important that we are keeping track of the cost of renting out the facility. Michele said that Justin's hours will need to be applied to the cost. Ken said yes, we need to show the cost of having the building open, employee costs, everything. PT reiterated that calculations with all of this is critical to set the correct facility rental fees.
4. Update on parsonages – Ken Johnson – received a 30-day notice from one of the parsonage renters. They are moving out on September 30, 2020. Once they move out their deposits (regular and pet) minus any charges will need to be returned within 20 days. On the other parsonage the renters were told the price of the home would be \$560,000. They said they would like to get their own appraisal and would then make an offer. The homes cannot be sold until Placer County records the parcel map. One home is in escrow but again nothing can be done until the parcel map is in place. Ken also said he is working with Clearpath to keep an eye on the process.
5. Restream – Jeff Dickerson – This site allows the church to show live services on the church's website and on YouTube with a cost of \$50 per month. Jeff believes the church should save the \$50 per month and go back to Facebook Live. His concern with Facebook Live was that not everyone has Facebook. The church could use Vimeo for live stream which would work better than Restream but that cost is \$900 per year. Tom Huff suggested that maybe Facebook Live would be enough, especially now that the church is open again. Jeff said for Restream to work with YouTube the church would need at least



1000 people watching. He said we currently have 15-25 watching church on Facebook Live and 3-5 watching church on YouTube. Jeff suggested to go back to using Facebook Live for now. He said he would like to discuss with the communication team first and this can be an action item for next month's meeting.

6. PPP loan conversion to a grant. Bob Capp asked what is happening with the loan/grant. Nancie said she receives email updates from the church's bank and is working with Ken Johnson to keep an eye on the status. As of now the federal government has done nothing with the program.
7. R2R team – Nancy Medeiros – R2R is setting up new leadership, looking into live worship and looking at changing some other things. These changes will be put in place once the new leadership team is set. The pastor from Freedom Church said he will be helping out. There was a good turnout Friday night, 52 people attended. Tom Huff said there is a worship team coming on 10/16/20 and they are professional. He said a speaker will do a 7-week session on recovery and the bible. Nancy has a list of areas where they need help. Nancy also thanked Laura for her willingness to partner with Nancy for R2R.
8. The Rooter Guys work trucks – PT said that TRG asked if it would be possible to park their work trucks at the church. They would like to store them in the area that is set for a future parking lot. It is for two vehicles. Jeff asked if the Deer Ridge neighbors would have a problem with that. Michele said they were mostly concerned with the fire hazard from landscaping brush, which will be taken care of this month. PT said TRG has liability insurance coverage. Ken Johnson and Tom Cox said the church would need to be added to their insurance. This would all take place once the owner moves into his new home, the house is in escrow. Tom Huff suggested not doing this before the houses sell. Ken Johnson suggested a privacy fence be built. PT said that TRG would be willing to put up a fence. There was a consensus with the board to move forward.

Action Items

1. Approve August 2020 Board Minutes – The board minutes were approved at the supplemental board meeting on July 25, 2020

Motion to approve the August 2020 Board Minutes was done at 7/25/20, all favor

2. Approve August 2020 Finance Report – TC/NG – Presented the finance committee report. Tom Huff explained the Finance Committee reads through all the reports to come up with recommendations for the Church Board. The committee asked the board what information from the reports they actually want? Bob Capp suggested a “dashboard” report, a snapshot, one-page report that shows all information. PT said he would like a one-page “dashboard” report, with all the correct information, like a bottom line report that would show monthly operational costs and income.

Motion to approve August Finance Report by Ken Johnson, seconded by Mike Havens, all in favor, none opposed



3. Finance committee recommendations – NG – PG&E has a program to defer loan payments for 6 months, at the end of the 6 months the loan would need to be paid. PT said the finance committee recommends doing this so the payments can be deferred until after the sale of the houses. There was discussion about the monthly PG&E electrical costs and the solar costs. PT said on an average the solar has saved the church \$18,000 per year. **PG&E payment deferral was tabled until next month's meeting.**

Michele talked about the issues with the HVAC system and why the electric bills still seem to be high. There was discussion about the costs of PG&E and the Solar. Michele also stated that she will be trained on using the HVAC system in October. One of the main concerns is the HVAC system room numbers do not match the actual room numbers.

Michele said she got a quote to fix the Fellowship HVAC system. The compressors are only working at 50% capacity but that takes more energy. The quote to repair the system is \$2,350. But this is just a repair it does not solve the whole problem. There are other issues. Ken Johnson asked why this was not resolved during the HVAC annual service. Since we are going into winter this can be delayed, but not putt off completely.

There was discussion about the WIF Parceling Loan. PT would like a complete snapshot of the WIF loan. He said when all is said and done there should be between \$10,000 - \$12,000 left. Michele asked about WIF regulations for monies left behind. PT said the loan documents would need to be researched for an answer to that.

There was discussion about the church mortgage interest. The interest is currently 4.25% on the church mortgage loan. PT asked Tom Cox if he would find out what the interest rates are currently to hopefully drop the monthly loan costs.

PT said at some point the board would need to have the conversation of keeping the building or selling it. Ken Johnson reminded everyone that when you rent you don't have any operational costs. PT said the bottom line is if the church sells where would Parkside then go? He said in speaking with other pastors in the area, there is simply nothing available to rent.

Tom Huff suggested using a wing of the building for office space, it could work with just a bit of construction. PT said he spoke with someone who is now remote worker and he suggested offering a remote office space (office hoteling, telecommuting space).

4. Pastoral Retreat – Tom Huff – The annual Sacramento District pastoral team retreat at Lake Tahoe is coming up. The cost is \$400 per couple. There are 4 pastors, Tony, Michele, Dan B and Dan E. If all go the cost to the church would be \$1,600. PT said he will confirm how many people will be going. Mike Havens said this year's retreat will be different, it will not be programmed. There will not be a speaker, there will not be much gathering together and meals will most likely be done at restaurants. This year's retreat will really mainly focus on R&R and meeting with other pastors, as you can. Tom Huff said the price of the retreat will go up after October 11, 2020. As such this was made an action item. Tom Cox said he would pay for one couple to go if board members could



come up with the rest of the money to pay for everyone else. This discussion was tabled to the executive session. For now, the church will pay for the retreat.

Motion to send up to 4 pastors (maximum of \$1600) to attend the Sacramento district Pastors Retreat by Bob Capp, seconded by second Tom Huff all in favor, none opposed, 2 abstentions

EXECUTIVE SESSION dated 8/30/20

1. Emailed executive sessions

Motion to no longer use email for Executive Sessions, unless deemed an emergency, all in favor, none opposed

Next Board meeting

October 18, 2020 1:00 pm
November 15, 2020

Respectfully submitted by:
Nancie Goodnough
September 13, 2020