



Parkside Board Meeting

Sunday August 23, 2020

12:00 pm

Attendees

Board Members:

Tony Jones
Bob Capp
Jeff Dickerson
Ken Fling
Mike Havens
Tom Huff
Ken Johnson
Nancy Medeiros

Guests:

Steve Scott
Michele Dickerson
David Fava
Tom Cox
Nancie Goodnough (minutes)

Sharing Life - Devotional

Jeff Dickerson
Frances Chan – Letters to the Church, Chapter 2

Ken Fling to share in September

Board Meeting

Ministry Reports

1. Pastor Michele Dickerson – Executive
2. Pastor Dan Beltran – Spanish Ministry
3. Pastor Dan Elliott – Seniors & Missions - No Report
4. Pastor Charity Beltran – Spanish Worship and Leadership
5. Debbie McDonald – Communication Team



6. Pastor Tony – Youth ministry verbal report – Tony met with Jenn, the adult sponsors, the parents and the youth to discuss hiring a youth pastor. The students were happy to be included. Jenn will put together a Youth Ministry report for next month

Discussion Items

1. Update parceling – Tom Cox/PT – All the hookups have been done. The paving will start Monday. This is the last stage of construction, once done all the paperwork will go to Placer County and the parceling can be completed. Ken Johnson met with both the renters, the Cutters and Vaughan's, to go over the home pricing. Ken and Nancy Ellis looked at market research and came up with a listing amount for each house. In this current market the price would be \$560,000. Ken asked that before either of them make an offer to be sure their funding is in place, to do homework on current home values and to get an appraisal. Mr. Vaughan, said the price would not work for them and they will not be making an offer. Mr. Cutter is considering the offer and will get an appraisal and get back in touch with Ken
2. Update on Reed Trust – Tom Huff – Nothing to report, there is no change from last month
3. Communication Team update – PT – See Communication Team report
4. Appoint Treasurer for SI-100 Form State of Info - Tom Cox – Form SI-100 has to be filled out every other year, it requires a president, a secretary and a treasurer. We have until October to complete the form
5. Email meetings – Jeff Dickerson – More meetings are happening over email recently. When is it appropriate to have email meetings? Tom Huff said it should only be for an emergency. Tom H also stated he leaves email meeting decisions to Tony. Tony said the pandemic rules keep changing regarding indoor meetings. Jeff said executive and staff meetings are considered essential, so indoor meetings are ok. It was decided that email meetings would only be for emergencies
6. Indoor Meetings – Placer County came off the watchlist on 8/17/20. The county will need to be off the watchlist for 14 days before anything can reopen
7. Fed/State church title – Tom Cox/PM – The church name is listed differently with the federal government than it is with the State of California. The State has the church listed as Parkside Church of the Nazarene, but the Federal government has the church listed as Auburn Parkside Church of the Nazarene. Tom Cox researched the name of the church and found the board minutes that show an official name change was done on 8/17/99. The articles changed the name from Auburn First Church of the Nazarene to Parkside Church of the Nazarene. As such Parkside Church of Nazarene should be the name the church uses. Michele said that she searched all non-profit status also and Parkside is not listed on any non-profit government lists. This will need to be fixed too. Michele will download the documents for the changes



Action Items

1. This action item is dated 7/27/20. It was done over email

Jen Lee has applied for the position of (interim) youth director, this position will end when the church hires a youth pastor. She will report directly to Pastor Tony. Michele is putting together a job description/expectations. Jenn will be paid a stipend in the amount of \$1,000 per month. Her start date is August 1, 2020

Motion to hire Jen Lee (Jen has been working with Parkside youth for the last 4 years) as interim youth director until Parkside hires a youth pastor with a stipend of \$1,000 per month by Tony Jones, seconded by Tom Huff, all in favor, none opposed.

2. Approve July 2020 Board Minutes – The board minutes were approved at the supplemental board meeting on July 25, 2020

Motion to approve the July, 2020 Board Minutes, all in favor, none opposed

3. Approve July 2020 Finance Report – Tom Cox/NG – The June finance report was tabled

Motion to approve finance report by Jeff Dickerson, seconded by Bob Capp, all in favor, none opposed

4. Finance committee recommendations – Tom Cox – Discussed Finance Committee Meeting notes. One item of discussion was that the staff should be able to make purchases for less than \$500 without approval, but any more than \$500 would need committee approval. The finance committee would like input from the board and staff regarding this decision. Tom also discussed outside vendors getting paid immediately. The church should negotiate ahead of time to work out a partial payment upfront. There is a procedure for invoices, they get scanned and reviewed before they can be paid
5. Appoint a treasurer – PT – Tony asked Nancie Goodnough, the bookkeeper, to be the **TEMPORARY** treasurer. Tony said he will chair the finance committee meetings for a couple of months. After a few months Nancie will chair the meetings. Tony said he will continue to attend the Finance Committee the meetings

Motion to accept Nancie Goodnough as treasurer by PT, seconded by Tom Huff all in favor none opposed

6. Custodial replacement – PM – Michele: The church's custodian, Bernard Bradshaw resigned two weeks ago. Bernard also did the setup/teardown for church events. The goal is for the church to hire an outside company for custodial work. Currently it would only need to be two days a week. Four bids came in, however, two were from people that were not bonded or licensed, as such the church cannot work with them. Two other bids came in, ServiceMaster, and Christian Cleaners. The ServiceMaster bid includes all cleaning supplies and equipment (apart from paper towels, toilet paper, etc.). The other bid does not include any cleaning supplies or equipment, the church would need to provide it. See bids for more information. For setup/takedown the church is looking at Justin Bower. Justin is a hard worker and is very efficient. Justin has a fulltime job, this work would be in addition to his current job. Ken J: The figures show approximately \$2000 per month



for Bernard's cost, with the church paying for cleaning supplies and equipment. Jeff asked about cleaning after special events? Michele said ServiceMaster would work with the church if additional days should be needed

Motion to hire ServiceMaster as a custodial company by Jeff Dickerson, second by Tom Huff, all in favor, none opposed

EXECUTIVE SESSION dated 7/25/20

1. Church responsibility for AB802 Reporting:

Motion to employer bookkeeper and/or facility manager to coordinate Parkside's meeting the annual cost of AB802 with a review of cost at the cap of \$500 by Jeff Dickerson, second by Ken Fling, all in favor

2. Buy new QuickBooks desktop Pro license and cloud access under the name Parkside Church and then migrate the old files to the new license. We would then delete the old files under Karen Reiches license.

Motion to buy new QuickBooks license and cloud access by Tom Huff, second by Mike Havens, all in favor, none opposed

3. Tom Huff – Church Mutual needs exact language for Workmen's Compensation volunteer coverage

Motion to provide Workers Compensation Volunteer Coverage. Volunteers are covered by provisions of section 3363.6(a) of the California Labor Code by Tom Huff, seconded by Ken Johnson, all in favor, none opposed

4. Discussion of health insurance compensation

Motion that Parkside Church will pay up to \$9600 annually for health insurance premiums and \$1,500 annually to a Health Savings Account for the lead pastor, with these amounts to be re-evaluated annually as part of the compensation review, which is in November of each year. Once the lead pastor's age is eligible for Medicare, Parkside Church will pay for the Lead Pastor's portion of his/her Medicare bill up to the reviewed amount determined by the church board in the November review. This motion supersedes any other passed motion previously made by the Parkside board regarding this portion of compensation by Bob Capp, seconded by Jeff Dickerson, all in favor, none opposed

5. Group discussion of the IRS 1095-A Health Insurance Marketplace Statement for 2018

Motion for the Church Board to accept responsibility for the IRS billed repayment to the excess advance payment of the premium tax credit for 2018 (Health Premium) cost for Tony Tones by Tom Huff, seconded by Ken Fling, motion failed



6. Comp Review

Motion to accept Pastor's Comp Review by today's decision, no salary increase until the next review (November 2020) by Jeff Dickerson, seconded Tom Huff, all in favor, none opposed

EXECUTIVE SESSION dated 8/23/20

1. Parkside to pay for moving expenses for Sam and Katherine Valenzuela

Motion to pay for Sam and Katherine's moving expenses, all in favor, none opposed

2. Resignation Zach Diestler

Motion to accept Zach Diestler's resignation as worship pastor, all in favor, none opposed

3. Application for respite fund for pastor Tony Jones

Motion to fill out an application with the District for an award of the respite fund to Pastor Tony Jones, motion passed, one abstention

Next Board meeting

September 13, 2020

October 18, 2020

November 15, 2020

Respectfully submitted by:

Nancie Goodnough

August 23, 2020