



Parkside Board Meeting

Sunday, May 17, 2020

1:00 pm

Attendees

Board Members:

Bob Capp
Nancy Medeiros
Jeff Dickerson
Tom Huff
Ken Johnson
Ken Fling
Mike Havens – Via Zoom

Absent: Pastor Tony Jones

Guests:

Michele Dickerson
Dan Beltran
Tom Cox
Karen Reiches
David Fava
Bryan Lovelace
Nancie Goodnough (minutes)

Board Meeting

Ministry Reports

1. Pastor Michele Dickerson – Executive, Marketing and Children
2. Pastor Dan Beltran – Spanish Ministry
3. Sam Valenzuela – Youth – No Report
4. Pastor Dan Elliott – Seniors & Missions – No Report
5. Pastor Charity Beltran – Spanish Worship and Leadership

Discussion Items

1. Update results of District Reunion voting – Pastor Michele – See packet. Congratulations to Jeff Dickerson who was voted as Layperson on the District Advisory Board



2. Update with parceling of church homes – Bryan Lovelace – The church is close to getting the permit to split the homes. The permit process just needs a few more signatures for it to be complete. Hopefully the church will have the permit next week. Once the church has the permit PG&E will schedule the work that will need to be done
3. Update on parceling of homes, administration – Tom Cox – Tom spoke with Placer County Supervisor Jim Holmes to see what was happening with the permit process. Tom received an email that the permit should be done at any moment. Once the permit is done Tom Cox will email the Cutter's and the Vaughan's and Ken Johnson will meet with them to discuss the parceling
4. Update on Reed Trust – Tom Huff – There is a new court date of June 5, 2020. The plaintiff filed additional paperwork which may cause another delay. If the judge does not allow the delay then on June 5, 2020 the monies should be distributed
5. Recommendations from the Finance Committee – Tom Cox – The Finance Committee wrote a Purpose and Procedures document. This document will be brought to the next board meeting as an Action Item vote. The Finance committee has two recommendations: The first recommendation is Ken Johnson would like to purchase table movers, the cost is \$500 for both. See information on carts in packet. See Action Item 3 below. The second recommendation is about personnel, see item 7 below
6. No Secrets, timing, posting minutes to website – Tom Huff – The Minutes and Finance Report should not be posted online until they are approved by the board. David Fava asked if he can write something that explains these items need to be approved before they can be posted and this is the reason they are delayed. Tom Huff said yes, that would be fine
7. Update on SBA-PPP Loan/Grant – Karen Reiches – The church received \$52,323 on May 5, 2020 and 72% of these funds must be used for payroll. There was discussion on the employees and their work hours. Tom Huff stated this would be discussed in the executive session as it is a personnel item. Bob Capp noted the Loan/Grant is a risk as it is a loan unless the church meets all the federal requirements for it to become a grant
8. COVID-19 Reopening Discussion – Pastor Michele and Jeff Dickerson – Discussion about possible opening of the church on June 7. See packet for a letter from District Superintendent Steve Scott. The letter states that as long as the county is in compliance with California regulations the church can open. If a church decides to meet without that procedure approved by the State of California, within their respective county, the Nazarene denomination would not be in support of that church. There was discussion of what possible county requirements of opening would be and what guidelines would have to be met. The biggest challenge is how to open. Opening will take a lot of communication with everyone involved so that teams can be built for each service. It is Pastor Tony's heart to continue to livestream the services, even when the church opens its doors. Ken Johnson suggested recommending that the church contact local law enforcement when they do reopen. Please see Action Item 5 for further information
9. Approve budget 2020-2021: 3rd Draft – Karen Reiches – See 3rd draft budget document in packet for changes that were made. Michele asked if the World Tithe should be listed as a



Mission Expense or a Tithe expense. Tom Cox said the Finance Committee would discuss this. Jeff Dickerson asked if the church should start allocating monies from the general funds for specific ministries, especially since people are giving above and beyond their tithe to cover some expenses for specific ministries. Jeff said this makes it so that the church does not know the actual cost of running the church. The recommendation is for the finance committee to look further at adding ministry line items. Tom Cox suggested to the board that if there is a ministry that is not being funded under the budget that they think should be funded to please let the finance committee know

10. Marketing Team Update – Pastor Michele – Included in the packet is the Marketing Report from Debbie McDonald. The marketing team is doing a good job of putting the email newsletter out and putting numerous updates on Social Media. The key is to be purposeful to reach out to new people coming through the doors to get them connected immediately. See report for more
11. Children’s Pastor Search update – Pastor Michele – See resume from Eunice Sherman in the packet. Eunice does not have the education usually required but she does have 8 years of experience in a next level church. She is also bilingual. The next step is to have Pastor Tony speak with her. Michele noted it is difficult to hire a pastor during our current COVID-19 pandemic

Action Items

1. Approve April 2020 Board Minutes -
Motion to approve the April, 2020 Board Minutes by Bob Capp, seconded by Jeff Dickerson, all in favor, none opposed
2. Approve April 2020 Finance Report –
Motion to approve the April, 2020 Finance Report by Bob Capp, seconded by Ken Fling, all in favor, none opposed
3. Approve Table Moving Cart with the funds to come out of the facilities rentals account
Motion to approve purchase of two carts by Jeff Dickerson, seconded by Nancy Medeiros, all in favor, none opposed
4. HVAC inspection, Tom Rae has requested that the church get an HVAC inspection to be done by Conrad Energy and Mechanical. They would inspect every HVAC unit and replace the air filters. This is an elective inspection to keep the units running efficiently. The cost for this service is \$2,111.50. This should be done every 6 months but has not been done for over a year
Motion to approve spending \$2,111.50 for Conrad Energy and Mechanical to inspect all units and replace the filters by Mike Havens, seconded by Bob Capp. Discussion followed. Ken Fling suggested putting this off until there are more funds available. Those who voted in favor: Bob Capp, Nancy Medeiros, Jeff Dickerson, Tom Huff, Ken Johnson. Those opposed: Ken fling



5. Should the church open independent of state, county or Nazarene denomination approval? See discussion item 8 for further information

Motion that Parkside church will not open for public services until the state, county and denomination approve the opening by Jeff Dickerson, seconded by Bob Capp, all in favor, none opposed

6. *PLEASE NOTE: The following action item was done via email on 4.22.20*
Recommendation to authorize Ken Johnson to have California Fire Systems provide recertification for the fire system. This means they will inspect their water lines and their meter at the church. Inspections should be done every 5 years, however the last time it was inspected was 2006 (not 2016 as previously thought). As previously noted on the April 19, 2020 Board minutes, Action Item #5, there is some concern of a possible leak and the meter box is not working properly

Motion to allow \$700 for California Fire Systems recertification and inspection by Pastor Tony Jones, seconded by Ken Fling, all in favor, none opposed

7. Please see the report from California Fire Systems, Inc. that suggests repairs for the fire system to come back into compliance. The proposal for the repairs is \$2,335. This should keep the church in compliance for the next 5 years

Motion to approve \$2,335 for repairs for the fire system by Ken Fling, seconded by Ken Johnson, all in favor, none opposed

8. *PLEASE NOTE: The following action item was done via email on 5.5.20*
Recommendation to authorize purchase of a Mac Mini computer. This system will be used for Facebook Live Streaming and additional areas, including running the streaming output to the green room/nursery and offering potential for more camera outputs. The previous computer was Jeff's Dickerson's personal system. The cost of the system is \$1,500 plus tax and an additional \$70 plus tax for accessories (keyboard, mouse, cables). The money for this system cannot come out of the COVID-19 Economic Stimulus Federal Grant money and will come out of the general budget.

Motion to allow the church to spend approximately \$1,700 plus tax for a Mac Mini by Jeff Dickerson, seconded by Tom Huff, all in favor, none opposed

Next Board meeting

June 14, 2020 1pm

July 19, 2020

August 16, 2020

September 20, 2020

October 18, 2020

November 15, 2020

Respectfully submitted by:

Nancie Goodnough

May 17, 2020